

## **Argentine Township Regular Board Meeting Minutes of December 18, 2017**

Call to Order @ 7:00 p.m.

Supervisor Saad led the Pledge of Allegiance.

Roll Call: Saad, present, Conner, present, Schmidt, present, Hallman, present and Graves, Present.

Motion, Schmidt, seconded by, Hallman to approve the minutes of November 27, 2017 Regular Board Meeting. Motion passed.

Correspondence is available to view.

Motion, Hallman, seconded by, Schmidt to approve payment of bills as presented in the board package. Motion passed.

Public comment: None.

Reports: Police Department- A written report was submitted. Chief Allen reviewed his report. Interviews were conducted to replace the full-time position that was recently vacated. Chief Allen requested that Paul Honkanen be promoted from part-time to full-time. Chief Allen discussed the interview process and scoring. The process was done according to contractual obligations.

Moved by Saad, seconded by Graves to promote Officer Paul Honkanen to full-time status effective Dec 21, 2017. Motion passed.

Chief Allen said we need to backfill the School Resource officer position with Karen Krieger and add another part-time position. Chief recommends that we hire 2 part-time officers.

Moved by Graves, seconded by Saad to authorize Chief Allen to hire Karen Krieger and Ryan Leach as part-time Police Officers, subject to passing all requirements and a one-year probation period. Discussion- Schmidt asked when Mr. Leach was available to work. Chief Allen replied on weekends.

Motion passed.

The drug drop box has been installed.

Calls from January 1 to December 14<sup>th</sup> were 2,269 radio calls answered and 2,851 service calls other than 911 calls.

Schmidt asked if drugs continue to be a problem. Chief Allen said Heroin is a problem here and everywhere. We had 2 overdoses in 2 days. Narcan was administered.

Fire Department- A written report was submitted. Chief Lafferty said the wheels are due to be shipped within 2 weeks. We will get the tires put on the vehicle as soon as we receive the wheels. Engine 11 is still out for repair.

Building Department- A written report was submitted. Supervisor Saad reported 15 permits were issued in the amount of \$6,492.87.

Saad said the amount of time on a Building Demolition permit is one-year. It is recommended that we reduce this to 90 days for safety issues and blight reduction.

Motion, Schmidt, seconded by Hallman to reduce the time limit on a demolition permit to 90 days. Motion passed.

The Planning Commission – There has not been a meeting since the last Board Meeting. The next meeting is on January 11, 2018.

Assessor Report- No report.

Attorney Report: David Lattie discussed the Groves case. The ZBA does not have authority to overturn their decision unless a serious mistake was made. There was a proposed settlement that would require the neighbor to sign a permanent easement. I have not received anything for us to consider.

Graves asked about the expired building permit for the property. Lattie said Groves must get a permit to build and abide by all ZBA imposed conditions.

Lattie said he took a deposition today in the Williston case. Their appraiser says the value is \$52,000. Our appraiser says the value is \$15,000.

I want to give Tom Brooks a hardy congratulations on the work he did on the Duffield Rd. property case.

Old Business: Sewer Ordinance # 74

Moved by Saad, seconded by Graves to adopt Sewer Ordinance #74. Roll call: Graves, yes, Hallman, yes, Conner, yes, Schmidt, yes and Saad, yes. Motion passed.

Sewer Ordinance #75.

Moved by Saad, seconded by Schmidt to adopt Sewer Ordinance #75. Roll call: Conner, yes, Hallman, yes, Schmidt, yes, Saad, yes and Graves, yes. Discussion- Schmidt- Where do we insert RU factors? Motion passed.

Resolution 2017-26 Sewage Treatment.

Moved by Saad, seconded by Graves to adopt Resolution # 2017-26 Sewage Treatment.

Roll call: Graves, yes, Schmidt, yes, Saad, yes, Conner, yes and Hallman, yes. Motion passed.

New Business: Accept Quote for Carpet for the Lower Level. Graves said we had 2 quotes.

It is her recommendation that we accept the Lil House of Carpet quote because the cost is very close and Lil House of Carpet just did a great job when they installed the office carpeting.

Moved by Schmidt, seconded by Graves to accept the quote from Little House of Carpet in the amount of \$2,200. Motion passed.

Business from Board Members:

Conner- Nothing.

Graves- Merry Christmas and a Prosperous New Year to all.

Hallman- I think we should consider hiring a part-time person to cross train on all jobs for the next budget year. I think we need to look to the future and begin a discussion on this. Merry Christmas and Happy Holidays.

Schmidt- I think we should continue the effort we have started. The lower level needs paint, drywall repairs, the light fixture needs repair or replacement, tile in the restroom, flooring in the foyer and some miscellaneous repairs.

Moved by Schmidt, seconded by Saad to spend up to \$3,000. for repairs to the lower level.

Motion passed.

Saad-

The Police Department building is in need of some upgrades now that we will own the property. The Chief has submitted a list of improvements that are necessary. I would like to seek bids from a contractor to do this work.

Moved by Saad, seconded by Hallman to seek bids on the Police Department improvements.

Motion passed.

Saad read a letter dated December 8, 2017 from the GCRC about dam repairs. The work on the dam is done.

I am proud to live in Argentine Township and raise my family. I am thankful for this great community. I want to wish everyone a merry Christmas and a Happy New Year.

Adjournment at 7:38 p.m.

---

Denise Graves, Clerk

---

Brian J. Saad, Supervisor