

## **Minutes of Argentine Township Regular Board Meeting June 25, 2018**

Call to order @ 7: 02 p.m.

Supervisor Saad led the Pledge of Allegiance.

Roll Call: Schmidt, present, Saad, present, Conner, present, Hallman, present and Graves, present. Absent: none.

Motion, Schmidt, second, Hallman to adopt the minutes of May 21, 2018 Regular Board Meeting as printed. Motion passed.

Correspondence is available to view.

Budget Amendments: Schmidt moved adoption of the budget amendments as printed, seconded by Hallman. Motion passed.

Motion, Graves, seconded by Conner to approve payment of bills as printed with the addition of \$100.00 from the Police Department budget and \$49,046.90 from Sewer fund. Motion passed.

Beverly Vondra, Linden City Treasurer, National Night out:

Beverly Vondra spoke about the National Night Out event to be held at Hyatt Elementary School on August 7, 2018 from 5p.m. to 8 p.m. The event is to recognize and show appreciation to the men and women who dedicate their lives to public safety. The event is sponsored by Argentine Township, Linden, Fenton and Fenton Township. There will be children's activities and also a smoke house to demonstrate what to do in the event of a fire. A canvas was painted by many that attended the event last year and will be on display in different communities for a few weeks at a time.

Public comment: Greg Curtiss- Candidate for 6<sup>th</sup> District County Commissioner. Mr. Curtiss introduced himself and spoke about his background in Education. He said he wants to be part of the community that he loves wants to represent the district. He believes we need to reassess what we are doing in regard to road repairs.

Marty Vyskocil- The Lake Association is sponsoring a Boater Safety Course on July 17<sup>th</sup> and 19<sup>th</sup>. The cost is \$25 per student. There are 30 more slots available for students. Information is available on the Lobdell/Bennett Lake Association website.

Brian Williston-Asked what the policy is about algae blooms. He states he has 7 algae blooms. He spoke to the GCRC last Friday. Mr. Williston said the GCDC has opened an investigation into this issue. Mr. Williston also complained about ditches on his road not being maintained.

KC Baran- Candidate for Circuit Court Judge. Mr. Baran introduced himself. He graduated from West Point and served in the US Army for 5 years. He graduated from Michigan State University Law School and has done trial work. KC Baran has practiced law for the past 18 years. He lives in the area. There are 2 vacancies that were created due to the retirements of Judge Fullerton and

Neithercut. There are 8 candidates competing for 2 spots. The top 4 candidates will face each other in a run off in the November election. KC Baran believes that we need leaders of character. He believes that service is important and is something people should do for their entire life. KC Baran is the only veteran in this race.

Richard McNally- Candidate for Circuit Court Judge. - Mr. McNally introduced himself and serves on the Parks & Recreation Board for the City of Flushing. His family owned & operated McNally car dealerships in Flushing for many years. He has practiced law since 1979, and has spent time as an assistant prosecutor in northern Michigan before locating to Genesee County. Judge Barkey appointed him as a guardian for those with disabilities. He has a son with Autism.

Reports: Police Department: A written report was submitted. Chief Allen gave an oral report. Administrative Assistant Becky Nemecheck has attended training for grant writing.

The National Night Out is scheduled for August 7, 2018 at Hyatt Elementary School in Linden. Officer Terry Balewski has begun his road patrol orientation. He will be scheduled regular shifts in July.

The Police Department sign has been installed and the parking lot has had its initial layers of asphalt completed.

Chief Allen is requesting permission to seek quotes for a new Ford cruiser. Schmidt asked him to obtain 2 or 3 quotes and also include the cost of outfitting the vehicle.

Chief Allen said he would like to contact Michigan Fence Co. about bollards.

Fire Department: A written report was submitted. Chief Lafferty said the department is at 225 runs.

On June 3<sup>rd</sup> the department held a training course that the State Fire Marshall has strongly encouraged firefighters throughout the state to attend called Courage to Be Safe. The course is designed to change the culture of accepting loss and injury of firefighters as a normal occurrence.

There's been a lot of talk this month regarding the VHF Fire Dispatching and the Emergency Weather Sirens. Michigan's Public Safety Communications System (MPSCS) will be conducting their Remediation Project July 23, 2018 rendering the VHF system inoperable. Genesee County 911 knew this day was coming but didn't think it would be this soon. MPSCS told the 911 Center, the VHF system will be inoperable and will be going away at the end of the month.

June 25<sup>th</sup> at 7:00 am Genesee County 911 will no longer be dispatching using VHF frequencies. As far as the Weather Sirens, Westshore has reviewed the systems capabilities and is working with Genesee County 911 to upgrade the system. Westshore said the work would take approximately 3 weeks to complete. According to the last email I received, it looks like each municipality will be charged \$483.89 per siren. I'm waiting on clarification of how we will be affected by this upgrade because of our control point that was installed in the station.

Genesee County 9-1-1 has begun to roll out a new mass alert system in our county called Smart 911. This is replacing the CodeRed system that's in place now. It will be used to notify our community about weather related emergencies (thunderstorm warnings/watches, tornados, flooding, large volume of accumulative snowfall) notifications of missing persons in your area of service, etc. along with other aspects that will help US help YOU in many ways. To sign up go to

[www.geneseecounty911.org](http://www.geneseecounty911.org). There is a Smart 911 link at the bottom of the page. This will help the authorities help you when you need them.

Creating a profile in Smart911 that essentially attaches itself to your phone number can tell us many things during an emergency phone call such as how many people are in your home, medical information about the residents in your dwelling (house, apartment or otherwise) information regarding entry for those cases in which responders need to and no one is able to let them in, and any other pertinent premise information that can help first responders better serve you. It's also cross county with other agencies who utilize it allowing better communication among other agencies if emergencies arise outside of our area of service or theirs, we can still get the information and help you!

Saad asked for an update on the wheels. Chief Lafferty said they will be shipped on July 14<sup>th</sup> and should arrive on the 19<sup>th</sup> of July.

Building Department: Supervisor Saad reported that 21 permits were issued that total \$11,375.

Planning Commission: Trustee Conner said there has been no meeting since last month. The next meeting is on July 12, 2018.

Attorney- Attorney David Lattie

Saad said we are looking for an ordinance that is specific to the pathway. The one we received from Carlisle Wortman is too broad. Saad asked Attorney Lattie how we can get an ordinance quickly. Lattie explained the process. We already held a public Hearing. We can make amendments to the text to scale it down without holding another public hearing. This can be done at the next meeting. Mr. Lattie offered to re-word the ordinance to be acceptable to our needs. Lattie will have a new version in a couple of days for us.

Mr. Brooks has been busy with code enforcement issues.

Moved by Saad, seconded by Schmidt to authorize Mr. Lattie move the Lawrence Adamatitis case to Circuit Court. Motion passed.

We were in court for several cases last week.

Mary Webb – Judge McCabe has authorized relief. She is to seek a permit and pay a fine. She has not complied as of this time. Mr. Lattie will contact her and urge her to comply before we go in and have all work that was done without proper permits removed.

Campbell case- There are 2 portable toilets, junk and debris on the lake. The lot is undersized and deemed un-buildable. It has a dock that has been there many years when there was a residence on that lot. You must have a buildable lot to have a dock on it.

Williston Case- Judge Farah has not yet decided the motion. The motion is to set value to the easement. We had an appraisal that set the value at \$15,000. The Williston's submitted an appraisal in the amount of \$52,500. The easement was necessitated by the GCRC. The GCRC submitted the design to the DEQ. The Township has only acted as the financing arm. The GCRC did all the design and work. The DEQ approved the drain. Dr. Pullman is aware of the situation. The Board Members are not the experts on algae. Our responsibility is to be sure the proper authorities are aware of the situation.

Old Business: Police Contract

Saad thanked Mr. Schmidt and Mr. Lattie for the time and effort they gave to the negotiations. Schmidt noted this reflects a 3% pay increase for full-time officers and additional pay for part-time officers who work more hours.

Moved by Schmidt, seconded by Graves to accept the final printing of the Police Contract. Trustee Conner abstained from the vote. Motion passed 4-0.

New Business:

Yeo & Yeo Engagement Letter:

We have received a Letter of Engagement from Yeo & Yeo. The cost is \$14,000 for auditing services. This year's audit will begin on July 30, 2018.

Moved by Saad, seconded by Graves to accept the terms of the Yeo & Yeo Letter of Engagement and authorize the Treasurer to sign the agreement. Motion passed.

Set Special Assessment Hearing Date: The Special Assessment Hearing will be held on August 16, 2018 @ 7 p.m.

Budget Amendments to 2017/2018 Special Revenue Budget:

Schmidt noted that all line items are balanced and there is money left over in each fund.

Moved by Schmidt, seconded by Saad to accept the budget amendments as recommended by the Treasurer. Motion passed.

Adopt 2018/2019 General Fund Budget:

This budget includes pay increases for Jane Lefler in the amount of \$1.00 per hour and Leslie Renckly in the amount of \$1.25 per hour. Tom Brooks will have an increase in his hourly wage in the amount of \$1.00 per hour. In addition, Jane Lefler, Deputy Clerk will have her Deputy Clerk pay increased by \$750. This is due to the extra workload the job entails.

Moved by Saad, seconded by Graves to adopt the 2018/2019 General Fund Budget as printed. Motion passed.

Adopt 2018/2019 Police Department Budget:

This budget includes pay increases for Rebecca Nemecheck in the amount of \$.25 per hour.

Moved by Schmidt, seconded by Graves to adopt the 2018/2019 Police Department Budget as printed. Trustee Conner abstained from the vote. Motion passed 4-0.

Adopt 2018/2019 Fire Department Budget:

Moved by Hallman, seconded by Schmidt to adopt the 2018/2019 Fire Department Budget as printed. Motion passed.

Adopt 2018/2019 Special Revenue Budget:

Schmidt said each Board Member has a copy of the budget. All line items are balanced. Please keep in mind this is a fluid budget will change as the year progressed. Schmidt recommends adoption of this budget.

Moved by Schmidt, seconded by Hallman to adopt the 2018/2019 Special Revenue Budget as printed. Motion passed.

Ted Hartleb Insurance- Life Insurance and Township Property:

We have the renewal terms and cost from Ted Hartleb Agency for a cost of \$87,620. The policy renewal reflects a savings of \$1,315.20 from last year.

Motion, Graves, second, Hallman to accept EMC Insurance Company Renewal terms effective July 1, 2018. Motion passed.

Schmidt said we have a policy from EMC National Life Insurance coverage that is in the amount of \$45,000 for Police Officers and doubles employee coverage from \$10,000 to \$20,000. The cost is half of what we pay now. This is a new policy.

Moved by Schmidt, seconded by Saad to accept the policy from EMC National Life. Motion passed.

Appointment to Planning Commission:

Supervisor Saad recommended that Kevin Cleaver and Roger Kelley be re-appointed to the Planning Commission for a 3-year terms ending 7-25-2021. Motion by Saad, seconded by Hallman to re-appoint Kevin Cleaver and Roger Kelley to the Planning Commission for terms ending on 7-25-2021. Motion passed.

Appointment to Zoning Board of Appeals:

Saad said we have a member of the ZBA that has missed several meetings. Saad will send him a letter thanking him for his service and informing him that a new member was appointed to replace him.

Supervisor Saad recommended re-appointing Roger Kelley and appointing Evan Lapinski to the Zoning Board of Appeals for a 3-year term ending 7-25-2021. Motion by Saad, seconded by Hallman to re-appoint Roger Kelley and appoint Evan Lapinski to the Zoning Board of Appeals for a term ending on 7-25-2021. Motion passed.

Metro Act Right of Way Permit Extension:

We received a letter agreement that extends the existing METRO Act Permit issued by Argentine Township to Michigan Bell Telephone Company d/b/a AT&T.

Moved by Schmidt, seconded by Graves to authorize the Clerk to sign the Metro Act Right of Way Permit Extension agreement on behalf of Argentine Township. Motion passed.

Public Comment: Allison Williston- Who is responsible to keep drains in working order? What is the plan? Are we part of the Phase II Storm Water Management Plan? How many acres are draining into the new drain?

Brian Williston- Did the Haviland Beach Paving Project receive a grant for maintenance? Are you really proposing a drain on wetlands from Windwood to the lake?

Business from Board Members:

Hallman- Our trash pickup contract has been in effect for years. Selma, Windwood Beach and Murray Rds. are not supposed to have the large truck back down the road. The agreement was for a smaller truck to pick up trash.

Graves- Our staff works hard and have done a great job keeping costs down. We appreciate them very much. We want to reward their efforts. Treasurer Schmidt and I have looked over the

budget and it is our recommendation that Chief Allen be given a \$2,500 bonus to be paid from the police budget during this fiscal year budget.

Moved by Graves, seconded by Schmidt to award a bonus of \$2,500 to Chief Allen from the 2017/2018 fiscal year budget. Trustee Conner abstained from voting. Motion passed 4-0.

It is also our recommendation that Chief Lafferty be given a \$1,500 bonus to be paid from the Fire Department during this fiscal year budget.

Moved by Graves, seconded by Conner to award a \$1,500 bonus to Chief Lafferty from the 2017/2018 fiscal year budget. Motion passed.

I ask the Board to allow me to amend line items to be sure no line items are short at the end of this fiscal year.

Moved by Schmidt, seconded by Conner to allow the Clerk to make any necessary amendments to the budget to balance all line items. Motion passed.

Conner- Nothing.

Schmidt- Longfellow and Majestic have asked to borrow \$5,000. From the General Fund to re-surface their roads. I recommend that we do this.

Moved by Schmidt, seconded by Graves to loan \$5,000. to Longfellow and Majestic from the 2018/2019 General Fund Budget. Motion passed.

Saad- We need to clarify our newly adopted vacation policy to reflect the amount of time earned for years of service. Moved by Saad, seconded by Conner to clarify our Vacation Policy to change the years of service from 8 to 7 to earn 3 weeks of vacation time. Motion passed.

We have a request from the Northshore Market and The Argentine Care Center to close the road to traffic for the parade.

Resolution 2018-5 to Close a County Road for a Parade:

Motion, Graves, seconded by Hallman to adopt Resolution 2018-5. Roll Call: Schmidt, yes, Hallman, yes, Saad, yes, Graves, yes and Conner Yes. Motion passed.

Saad said to Mr. Williston- I am sorry for the frustration you are going through, but we did not cause it.

Saad recapped some things that the Board has accomplished:

Dismissed a Building Inspector.

Hired a new Building Inspector.

A lot of blight removed- we have had good cooperation from Mr. Brooks and Mr. Lattie.

Purchased the Police Building.

Millage Rate lowered.

No taxes were raised for the pathway project.

Switched our lighting to LED.

Our Board Members work everyday. I am proud of this township. Argentine is getting great again. I am proud of our Board Members.

Adjournment @ 8:27p.m.

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Denise Graves, Clerk

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Brian Saad, Supervisor